

## **P 3.3 CANDIDATES FOR THE MINISTRIES COMMITTEE**

### **NAME**

P 3.3.1 The name of the Committee is the "Candidates for the Ministries Committee", a committee appointed by and responsible to the Presbytery of Western Australia.

### **MEMBERSHIP**

P 3.3.2 The Candidates for the Ministries Committee will be appointed by the Presbytery and will consist of:

- (a) a Chairperson who will be elected annually by the Presbytery;
- (b) the Principal of the Perth Theological Hall;
- (c) the Chairperson of the Committee for Education for Discipleship and Leadership or their nominee; and
- (d) up to three members elected annually by the Presbytery.

P 3.3.3 The Committee may co-opt up to two further members to ensure balanced representation or to provide the Committee with knowledge, abilities or experience not otherwise available to the Committee.

P 3.3.4 The General Secretary may appoint up to two Church Office staff who will be members of the Committee to attend and speak but may not vote.

### **PURPOSE**

P 3.3.5 The purpose of the Committee is:

- (a) to fulfil the Presbytery's part in the selection, pastoral care and oversight of candidates for the specified ministries of the Church;
- (b) to assist the Presbytery in dealing with applications for admission of ministers from other denominations; and
- (c) to assist the Presbytery in dealing with applications for the re-admission of former ministers of the Church.

### **RESPONSIBILITIES**

P 3.3.6 The Committee is authorised to act on behalf of the Presbytery in:

- (a) establishing appropriate policies and procedures for the fulfilling of its responsibilities and to undertake continual evaluation of those policies and procedures;
- (b) promoting the call to the specified ministries;
- (c) sharing in the oversight and support of persons undertaking a period of discernment;
- (d) receiving and processing applications for all the specified ministries;
- (e) determining whether to commend an applicant to a Selection Panel;
- (f) appointing Presbytery representatives to any Selection Panel;
- (g) arranging pastoral care for candidates for all the specified ministries;
- (h) dealing with the termination of candidature;
- (i) undertaking assessments to determine whether candidates for all the specified ministries are ready for ordination or commissioning;
- (j) arranging ordination and Commissioning services for candidates for all the specified ministries and the induction of ministers from another denomination;

- (k) undertaking the responsibilities of the Presbytery under the Regulations for the admission of a minister from another denomination; and
- (l) undertaking the responsibilities of the Presbytery under the Regulations for the readmission of a former minister or certificated candidate of the Church.

P 3.3.7 The Committee will make recommendations to the Presbytery on:

- (a) the ordination or commissioning of candidates for all the specified ministries;
- (b) the admission of a minister from another denomination; and
- (c) the readmission of a former minister of the Church.

### **COMMITTEES**

P 3.3.8 The Committee may establish entities such as steering committees, advisory groups, reference groups, task groups, and special purpose sub-committees. Such entities:

- (a) shall be for a specified period not exceeding twelve months, subject to renewal by resolution of the Committee;
- (b) may include persons other than Committee members;
- (c) are to be chaired by a member of the Committee;
- (d) are to have responsibilities, powers and authorities as determined by the Committee;
- (e) may have their responsibilities, powers and authorities revoked or the entity terminated at any time by the Committee;
- (f) may have any member removed from office by the Committee;
- (g) shall include the Chairperson of the Committee, at their own discretion, at any meeting of a committee; and
- (h) shall report to the Committee periodically or when requested to do so by the Committee.

P 3.3.9 The Committee will establish a sub-committee to process applications received by the Presbytery under Rule P 3.3.6(k). Membership of the sub-committee will include the Director of Education and Formation and at least two other people with appropriate skills and expertise to be appointed by the Committee in consultation with the General Secretary. This sub-committee to report as required to the Committee.

### **MEETINGS AND REPORTING**

P 3.3.10 The Committee will:

- (a) meet at least four times each year; and
- (b) report to the Presbytery at each Presbytery meeting, the Presbytery Standing Committee and the General Secretary as requested or when necessary.

### **TECHNOLOGY**

P 3.3.11 A Committee or Committee sub-committee meeting may be called or held using any technology agreed to, in advance, by all the members of the Committee or sub-committee.

### **CIRCULATING RESOLUTIONS**

- P 3.3.12(a) The Committee or sub-committee may make decisions by a circular or electronic poll of all members entitled to vote, provided that no decision of such a poll is binding unless there are no dissenting votes. The resolution is passed when the last member signifies agreement.
- (b) A Committee or sub-committee member is not entitled to vote on a circulating resolution if she or he has a conflict of interest unless it has been disclosed and dealt with in accordance with these Rules and procedures set down by the Committee.