

P 3.4 PRESBYTERY PROPERTY COMMITTEE

AUTHORITY

P 3.4.1 The Presbytery will appoint a Property Committee in accordance with the Regulations.

RESPONSIBILITIES OF THE PROPERTY COMMITTEE

- P 3.4.2 The Property Committee shall
- (a) fulfil those functions relating to property which have not been given to the Synod by resolution of the Presbytery;
 - (i) the Presbytery's power to consider the effect of any property dealing on the mission of the Church; and
 - (ii) the Presbytery's power to inspect manses.
 - (b) Work in conjunction with other bodies of the Church giving particular regard to the mission of the Church.

MEMBERSHIP

- P 3.4.3 (a) The membership of the Property Committee shall be:
- (i) A Convenor, elected annually by the Presbytery;
 - (ii) Up to two members of Church Centre staff appointed by the General Secretary; and
 - (iii) 2 members elected by Presbytery.
- (b) All members of the Committee and sub-committees shall be persons who have knowledge or experience in an area of the responsibilities of the Committee.
- (c) The Committee may co-opt up to two further members to ensure balanced representation or to provide the Committee with knowledge, abilities or experience not otherwise available to the Committee.

P 3.4.4 Church Centre staff, other than those appointed by the General Secretary, may be present and speak to assist the Committee in the fulfilling of its purpose and responsibilities but are not eligible to vote.

MEETINGS

- P 3.4.5 (a) The Property Committee shall meet not less than once every three months.
- (b) The Property Committee shall report its decisions to the next meeting of the Presbytery.
- (c) The Property shall forward minutes of each meeting to the Presbytery Standing Committee.

TECHNOLOGY

P 3.4.6 A meeting of the Property Committee may be called or held using any technology agreed to, in advance, by all the members of the Committee.

QUORUM

P 3.4.7 The quorum for meetings of the Property Committee shall be three members and must include at least one person appointed under Rule P 3.4.3 (a) (ii).

SUBCOMMITTEES

P 3.4.8 The Property Committee may establish steering committees, advisory groups, task groups and special purpose committees as may be needed from time to time. The Property Committee shall specify its membership, duties and responsibilities, and reporting requirements.

CONFLICT OF INTEREST

P 3.4.9 A member of the Property Committee who has any direct or indirect pecuniary or beneficial interest, or whose unfettered or independent judgment is or could be perceived as impaired by any contractual, business or other relationship, in a matter being dealt with by the Property Committee must, as soon as the member becomes aware of that interest or relationship, disclose to the Property Committee the nature and extent of that interest or relationship. The Property Committee then determines whether the extent of the interest or relationship disclosed is such that the member should not participate in, vote on, or be present during any debate on that matter. The Property Committee will minute its decision and record that decision in a Register of Conflicts.

TERM OF OFFICE

P 3.4.10 The elected members of the Committee appointed in accordance with the provision of these Rules to the Committee will hold office for up to three years from the date of appointment and will be eligible for re- appointment except that such members may not serve for consecutive terms of office exceeding ten years without Synod approval. The Church Centre Staff representatives shall be eligible for the term of their appointment by the General Secretary.

P 3.4.11 Members of the Committee co-opted in accordance with Rule P 3.4.3 (c) will hold office until the next annual meeting of the Presbytery and will be eligible for re- appointment except that such members may not serve for consecutive terms exceeding ten years without Presbytery approval as appropriate.

VACANCIES

P 3.4.12 Should a vacancy occur for any reason in the Committee it will be filled by the

Presbytery Standing Committee having regard to the skills required by the Committee at the time. The appointee will hold office for the remainder of the term of the member replaced.

AMENDMENTS TO THESE RULES

- P 3.4.13 The Committee may submit a request to the Presbytery for the amendment of these Rules which may only be amended in accordance with Rule P 1.2.