

3.5 MINISTERIAL BENEFITS COMMITTEE

NAME

- 3.5.1 The name of the Committee is the "Ministerial Benefits Committee", a committee responsible to the Placements Commission.

MEMBERSHIP

- 3.5.2 The Ministerial Benefits Committee is appointed by the Synod and consists of:
- (a) the Chairperson who is elected annually by the Synod;
 - (b) not more than two members of the Church Office staff with responsibilities relating to the work of the Committee, selected by the General Secretary
 - (c) the WA based director of the Assembly Beneficiary Fund; and
 - (d) up to six persons elected annually by the Synod.
- 3.5.3 The Committee may co-opt up to two further members to ensure balanced representation or to provide the Committee with knowledge, abilities or experience not otherwise available to the Committee.
- 3.5.4 No Church Office staff, other than any member selected by the General Secretary, will be members of the Committee but the Committee may invite any member of the Church Office staff to be present and speak to assist the Committee in the fulfilling of its tasks and responsibilities.
- 3.5.5 The persons elected by the Synod under clause 3.5.2 (d) above will not include more than two ministers, one country and one metropolitan, and will include a minister's spouse.

PURPOSE

- 3.5.6 The purpose of the Committee is:
- (a) to establish the general range of benefits to be provided for ministerial placements;
 - (b) to undertake periodic reviews of stipends and allowances for ministers; and
 - (c) to act as the Western Australian Advisory Committee for the Assembly Beneficiary Fund.

RESPONSIBILITIES

- 3.5.7 The Committee is to advise and to act on behalf of the Synod when authorised in:
- (a) establishing and reviewing the general range of benefits to be provided for ministerial placements;
 - (b) undertaking periodical reviews of ministerial stipends and allowances and making recommendations to the Synod Standing Committee through the Placements Commission for adjustments;
 - (c) developing policy for consideration by the Synod on the provision of manses and monitoring any manse management scheme approved by the Synod;
 - (d) developing proposals for consideration by the Synod on the provision of support for ministers in necessitous circumstances and in other special cases of need;
 - (e) acting as the Western Australian Advisory Committee for the Assembly Beneficiary Fund.

STIPENDS AND ALLOWANCES

- 3.5.8 Any recommendations of the Committee, or from any other source, in regard to fixing or adjusting the levels of stipends and allowances for ministers are to be made to the Synod Standing Committee through the Placements Commission and determined by the Synod

Standing Committee and are not to be debated or determined at a meeting of the Synod.

MEETINGS AND REPORTING

3.5.9 The Committee will:

- (a) meet at least twice each year; and
- (b) report to the Synod annually through the Placements Commission and to the Synod Standing Committee and the Placements Commission as requested or when necessary.