



Health and Safety for congregations First Aid Checklist

Item	Yes	No	N/A
Does the congregation have a current first aid procedure?			
Are there first aiders available at the church?			
Is the training and competency of the first aiders up to date?			
Are contact details for first aiders in the church?			
Are there first aid kits available throughout the church?			
Is first aid kit location and availability clearly communicated?			
Is someone responsible for determining contents of first aid kits?			
Are hazard, first aid, incident and injury record forms available near the first aid kit(s)?			
Are there first aid rooms available in the church?			
Are first aid kits available to those working alone?			
Is the name of nearest hospital or medical services available?			

First Aid is the immediate treatment or care provided to a person suffering an illness or injury. Providing immediate and effective first aid is important to assist in recovery and can potentially reduce the severity of ongoing injury or illness.

Hazards to add to site risk register	Completion Date	Review Date	Corrective Actions Needed

