



Education and Resources Coordinator

Expressions of interest are invited from Ministers of the Word or Deacons, Pastors or a lay person who is a member of the UCA, or applicants who hold comparable educational and theological training.

About the Role

The Education and Resources Coordinator will develop and provide quality resources and opportunities to meet learning needs for the ministry and mission of the Uniting Church in Western Australia.

Key Responsibilities

The Education and Resources Coordinator will:

- Create online and in-person learning opportunities for candidates for specified ministries.
- Coordinate the program of learning for Lay Preacher candidates.
- Assess, develop, curate, and promote an accessible learning resource pool, to foster a learning culture and nurture discipleship, leadership, ministry, and mission.
- Work closely with the Formation and Learning Culture Coordinator to develop resources and programs that fit individuals' and congregations' learning programs and agreements.

Key Relationships

- **Relates to:** Commission for Education for Discipleship and Leadership (CEDAL, the Ministerial Education Board in WA), Formation and Learning Culture Coordinator and Administration Assistant, other Presbytery and Synod staff, other Presbytery and Synod Committees, members of the wider Uniting Church, other education boards and theological colleges in the UCA.
- **Reports to:** This position is accountable to and reports to the Chairperson of CEDAL or another person determined by the Presbytery Standing Committee (PSC).

Essential Criteria

- Undergraduate degree in theology or Undergraduate degree in a relevant area.
- Member of the UCA, and commitment to the *Basis of Union*, to the *Code of Ethics and Ministry Practice*, to the covenantal relationship with the Uniting Aboriginal and Islander Christian Congress (UAICC), and to the consultative, inter-conciliar, multicultural and ecumenical ethos of the UCA.
- Demonstrated commitment to ministry and mission in the UCA, and to education, formation and training for leadership.
- Experience in an adult education context, and planning and delivering educational programs.
- Experience in ministry contexts, including preaching, teaching, leading worship services, facilitating small groups, pastoral care, mission planning, community engagement etc.
- Familiarity with contemporary church and ministry contexts within the UCA, and trends.
- Ability to work collaboratively as a team member, and to effectively delegate responsibilities.
- Ability to think creatively and strategically, and to facilitate and contribute to strategic discussions.
- Knowledge of the structure and polity of the UCA.

To Apply

To express interest or request more information including a more detailed Position Description, please email Karen Flowers – karen.flowers1@outlook.com. Please note that all expressions of interest must include a cover letter, as well as a Uniting Church Leadership Profile.

Application Closing Date: 5/9/2023