

POSITION DESCRIPTION

TITLE OF POSITION:	Presbytery Minister (Mission)
UNIT:	Presbytery of Western Australia
CLASSIFICATION:	3 years
TYPE OF APPOINTMENT:	Full time

JOB SPECIFICATION

1. Summary of the broad purpose of the position

The Presbytery Minister-Mission will work with the Thrive Mission Committee and collaborate with members of the Presbytery Staff Team to resource, support and enable the Thrive Mission Committee to efficiently implement the mission-focused strategic goals and execute the Presbytery's responsibilities

This position will be a Placement and is open to either an ordained Minister of the Word or Deacon, or a lay person. If the person is a lay member of the Uniting Church, this will be considered as an appropriate position for a Pastor and the person will be expected to meet all the criteria to be recognised as a Pastor.

2. Reporting and key working relationships

The Presbytery Minister (Mission) is accountable to the Presbytery and works as part of the Presbytery staff team under the management of the Presbytery Officer.

The Presbytery Minister (Mission) reports to the Thrive Mission Committee and attends Thrive Mission Committee meetings.

The Presbytery Minister (Mission) will work closely with:

- The Chair and members of Thrive Mission Committee
- Other staff of the Presbytery and Synod
- The Chairs of other Presbytery Committees and Convenors of Networks.

3. Key responsibilities

3.1 Guiding Principles

- a) Operate within the legislative bounds, polity, ethics and values of the Uniting Church in Australia

- b) Maintain open communication with all stakeholders, encouraging their input into decision making and direction setting.
- c) Strengthen mutually beneficial relationships and build working partnerships to enhance the life and mission of the Presbytery.

3.2 Congregational Mission Development

The Presbytery Minister (Mission) will contribute to the life of Uniting Church congregations across Western Australia as they seek to be the people of God within their local communities by

- (a) providing leadership and guidance to congregations for the development and growth of their mission and ministry.
- (b) guiding and resourcing congregations to engage in deliberate, wise and prayerful missional planning and supporting them in the development of or renewal of written mission plans appropriate to their particular situations for presentation to Thrive Mission Committee for approval.
- (c) promoting Fresh Expressions of Church as a missional outreach opportunity across the church and consulting with and assisting congregations to develop Fresh Expressions as appropriate to the needs and capacity of each congregation
- (d) taking a lead role in planning and delivering Mission Shaped Ministry Training or other courses which encourage, support and resource congregational mission development
- (e) identifying and promoting other missional resources and training opportunities as approved by Thrive
- (f) creating networks or supporting existing networks to assist congregations and ministers to resource and encourage each other in understanding and practicing missional ministry
- (g) ensuring that the Thrive Mission Committee has an online and social network presence that is regularly updated with relevant, informative material about congregational mission.

3.3 Networking and Collaboration

- (a) Encourage, support and participate in local, national and international networks which relate to mission making efficient use of electronic mediums to engage with others working similar fields.
- (b) Be well informed of national trends in social and church life and share resources which influence the wider mission of the church in WA
- (c) Assist Thrive Mission Committee in their strategic missional planning.
- (c) Work collaboratively with other Presbytery staff, committees and networks to enhance the mission of the church.
- (d) Undertake continual personal development to ensure that best practice is always used in regard to missional thinking.

4. Person Specification

4.1 Call, Faith and Commitment

- a) Member or Member in Association of the Uniting Church lay or ordained.
- b) Commitment to the consultative, inter-conciliar, multicultural, ecumenical ethos of the UCA.
- c) Strong commitment to enhancing God's mission in the world and enabling the Church to develop appropriate responses to the changing context.
- d) Strong commitment to work collaboratively and promote team work to achieve shared goals.
- e) Commitment to operate within the Code of Ethics and Ministry Practice of the UCA
- f) Understanding of and commitment to the Covenant relationship between the UAICC and the rest of the Church

4.2 Personal Abilities/Aptitudes/Skills

- (a) Ability to take initiative and work as part of a team in collaboration with the Thrive Mission Committee, the Presbytery Staff Team and also to work independently when necessary.
- (b) A passion and demonstrated ability to enable congregations to creatively discover their call and future life within the Uniting Church in Western Australia.
- (c) Documented evidence of Mission Shaped Ministry Training, or equivalent and willingness to undertake MSM training, and the ability to be part of team leading MSM Courses and other adult education and training,
- (d) Effective pastoral and communication skills including mediation, conflict resolution and change management.
- (e) Demonstrated experience in developing planning documents including high level written communication skills
- (f) The ability and willingness to work with people from a diverse range of theological, cultural and experiential backgrounds.
- (g) Working with Children Check and National Police Clearance required
- (h) Western Australian Driving licence required and willingness to be away from home when required

4.3 Knowledge and Experience

- (a) A sound knowledge and understanding of the issues facing the Church of the 21st century.
- (b) Sound biblical and theological knowledge consistent with the requirements of the position.
- (c) A demonstrated understand of missional thinking and Fresh Expressions of Church
- (d) Experience of ministry and mission in both the Church and the wider community.
- (e) Proven experience working as part of collaborative teams to achieve an outcome

4.3 Qualifications

A recognised qualification in theology is desirable

ACCEPTANCE OF POSITION DESCRIPTION

I _____ (insert name) have read and understand the requirements and responsibilities listed above and accept the position description of Presbytery Minister (Mission)

Placement/Employee Signature _____

Date: _____/_____/_____

Presbytery Chairperson Signature: _____

Print Name: _____

Date: _____/_____/_____