**FUTURE MISSION FUND GRANT APPLICATION**

**EXPRESSION OF INTEREST**

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| SUMMARY AND CONTACT | Body responsible for making the application and overseeing the management and expenditure of the project or program | | | |
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| Name of the project or program | | | |
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| Location of the project or program | | | |
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| Commencement date | | | |
| The commencement date should be between x and x | | | |
| Anticipated completion date | | | |
| The completion date for the purposes of the grant.  Do you believe that any funding will be needed for longer than one year and if so for how long? | | | |
| Full grant amount requested | | | |
| $ | | | |
| Person responsible for expenditure | | | |
| Name |  | Title |  |
| Contact no |  | Email |  |
| Person responsible during periods of absence | | | |
| Name |  | Title |  |
| Contact no |  | Email |  |

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| PROJECT OR PROGRAM OVERVIEW | Statement of objectives |
| Outline the purpose of your project or program and the outcomes you will achieve. |
| Mission Resourcing Framework |
| Outline how your project or program fits within the Mission Resourcing Framework. |
| Strategies |
| Outline the steps you will use in your project or program work plan. If you are selected, you will be required to develop a detailed work plan using SMART principles which should not differ significantly. |

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| PROJECT OR PROGRAM OVERVIEW | Activities |
| Detail your activities and how you will demonstrate the effectiveness of these activities in achieving outcomes. |
| Risk management |
| Consider any risks and options for their mitigation which could reduce their likelihood/severity. Consider any corrective action to bring a project or program back on track. |

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| PLANNING | Key progress indicators & timeline |
| Develop a timeline with indicators of what you hope to achieve at set progress points and the amount of funding you will need to receive at each progress point. |
| Plans for future sustainability |
| Outline how you will sustain this project or program once the grant has been expended. |

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| FINANCIAL | Budget |
| At this stage you are invited to provide high-level estimates of projected expenditure. Consider any alternatives which could achieve the same outcomes with lower cost. Please include as attachments last year’s financial report, this year’s budget and current financial reserves available to the applicant. |
| Other income and support |
| Detail any donations or other grants you could receive to supplement the Future Mission Fund grant. Detail any contribution your Congregation or Council will make to the project either financially or through volunteer involvement. |

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| Supporting information |
| If you have any supporting information for your project or program, please include them as attachments to this form. |

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| Declaration |
| Are there any conflicts of interest in relation to this application? |

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| Signature | Date |
| Name | Position |