



Uniting Church in Australia
Presbytery of Western Australia

Application to Candidate form

**Application to become a Candidate for the
ordained ministries of Minister of the Word or
Deacon**

2024 Edition

Approved on 17 October 2024
Candidates for Ministries Committee
Presbytery of WA

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The Applicant is advised to read the Application Process document available on the CMC website before completing this form. **Please keep a copy of this completed form for your own records.**

Attachments:

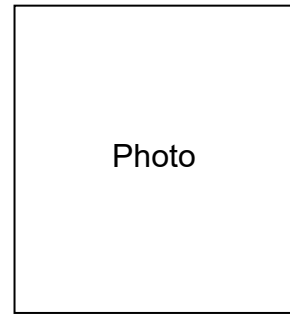
- Evidence of citizenship or visa status
- Evidence of IELTS assessment, if applicable
- Copy of Drivers Licence,
- Copy of Working with Children Card
- Copy of National Police Clearance
- Copy of Academic Record and Qualifications.
- Evidence of Confirmation
- Certificate of Completion of Period of Discernment
- Portfolio Statement
- Signed Declaration
- Applicant's Personal Reflection
- Statement on Code of Ethics and Ministry Practice
- 3 x References
- Minister's Report
- Church Council comments
- Other Reports and Information
- CMC Report

Application Receipt

To be completed by:

(A) Presbytery	Date
Application received by Chair of Candidates for Ministries Committee	__/__/__
Chair of CMC informs CEDAL Admin Officer of receipt of application.	__/__/__
Minister's report received by Chair of Candidates for Ministries Committee	__/__/__
Church Council comments received by Chair of Candidates for Ministries Committee	__/__/__
Reference 1 received by Chair of Candidates for Ministries Committee	__/__/__
Reference 2 received by Chair of Candidates for Ministries Committee	__/__/__
Reference 3 received by Chair of Candidates for Ministries Committee	__/__/__
Candidates for Ministries Committee interviews applicant and makes a determination	__/__/__
B) Synod Selection Panel	Date
CEDAL Admin Officer receives application and documents from CMC	__/__/__
CEDAL Admin Officer receives psychologist assessment	__/__/__
CEDAL Admin Officer receives any other medical assessments	__/__/__
Application and documents received by Selection Panel from CEDAL Admin Officer	__/__/__
Selection Panel meets and makes a decision based on the application	__/__/__
Chair of Selection Panel advises applicant in writing of the determination	__/__/__
Chair of Selection Panel advises CEDAL and CMC in writing of the determination	__/__/__
Master copy of documents retained by CEDAL marked CONFIDENTIAL	__/__/__

Application to Candidate as a Minister of the Word or Deacon



Applicant's Name: Full Name

- Ministry applied for:**
- Deacon
 - Minister of the Word

Contact Details

(Please type or use a black pen and print in block letters)

Title: i.e. Mrs, Mr, etc.

Surname: Surname

First names: Christian names

Preferred name: Preferred name

Address: Address

Postcode: Postcode

Contact numbers:

- Home: Home Number
- Work (if available): Work Number
- Mobile: Mobile Number
- Email: Email Address

Personal Details

Date of birth: Date of birth

Place of birth: Place of birth

Are you an Australian Citizen? Yes/No (If so, attach copy of Passport or Birth Certificate)

If not an Australian Citizen, indicate your visa status

New Zealand Citizen:

Permanent Resident:

Temporary Resident:

Give details of visa category and include subclass visa number: Visa category/visa number. (If not an Australian citizen, please provide evidence of current citizenship and Australian visa status.)

Your first language:

First language

Other languages spoken:

Other spoken languages

If English is not your first language, please note that you will need to have achieved English language competency sufficient for tertiary education. If you have not previously undertaken tertiary education in Australia, please attach a copy of your IELTS Academic assessment.

Details of family members or other people significantly affected by your application:

Name	Relationship	Age (of children)

Do you hold a current WA Drivers Licence? Yes No

Do you have a current Working with Children Card? Yes No

Do you have a current National Police Clearance? Yes No

Attach copies of each of these documents.

Educational Background

1. Secondary Education

Level completed: Year 10, Year 11, etc

School: School Name, ie Hillcrest Senior High School

Year: i.e. 1990

School Subjects:

Subjects:				

2. Tertiary Education

Are you qualified for entrance to Tertiary Education? Yes No

List tertiary courses completed or being taken: (other than theological)

Institution	Course	Period	Qualifications gained

Attach statement of tertiary academic record.

3. Other Education, including professional and technical qualifications

Institution	Course	Period	Qualifications gained

Attach copies of relevant qualifications or certificates.

4. Theological Education

Institution	Course	Period	Qualifications gained

Attach copies of relevant qualifications or certificates.

Employment Background

Current Employment

Name of Employer: Employer name

Place of Employment: Employment place

Position Title: i.e. Senior Manager

Principal Responsibilities: Principal responsibilities

Type of Employment (full time, part time, casual, contract): Employment type

Date commenced in this role: __/__/__

Previous Employment

(For the last 10 years)

Period	Employer	Position and Duties

Church Involvement

(including other denominations)

When and where were you baptised? Place and Year of baptism

Are you a Confirmed Member of the Uniting Church? Yes No

When did you become a Confirmed Member of the Uniting Church? __/__/__

At which UCA congregation do you currently hold membership? Current UCA congregation

When did you become a member of this congregation? __/__/__

What are your current contributions to this congregation's ministry and mission?
Current contributions to congregation ministry and mission

(Please provide a copy of your Confirmation Certificate or letter from a Church Council verifying that you are a Confirmed Member)

List other UCA congregations or other churches of which you have been a member, with dates.

Period	Church	Your Contribution to Ministry and Mission

Give details of any other community, wider UCA or inter-church activities in which you have expressed your Christian discipleship.

Details of other activities in which Christian discipleship has been expressed

Have you previously applied to be a candidate in the UCA or another church? If so when and where?

Yes/No. When and where?

Tell us about your Period of Discernment- length, activities, key learnings.

Length, activities, key learnings, etc.

Please attach your Portfolio Statement and your Certificate of Completion of POD

Other Activities and Interests

Give details of other activities, hobbies, interests and community involvement beyond your work and congregational life

Other activities and interests

Other Issues

Being a candidate and meeting the challenges of the formation programme can be stressful. Describe your personal support networks.

Personal support networks

Do you envisage that your participation in ministry formation may be significantly impacted by family, work, or other commitments?

Yes/No. How?

Have you asked CEDAL for a copy of the Financial Guidelines for Candidates?

If you are not an Australian citizen, have you investigated what course fees you will need to pay?

What are your thoughts, plans, questions, etc., regarding your anticipated financial situation during your preparation for ministry?

Thoughts, plans, questions, etc

Do you anticipate any circumstances that may limit your availability for placement once you have completed your formation?

Availability limiting circumstances

Health Disclosure

In the Uniting Church in Australia Regulation 2.3.2.4 (b)(i) there is a requirement for the Selection Panel to have before it all relevant documentation which includes health assessments. To assist with this can you please answer the following questions

Do you foresee any difficulties, or anticipate requiring special accommodations to engage in the formation process or ordained ministry based on your known medical, physical, mental or other health-related conditions? If so, please provide details.

Yes/No. How?

Are you willing to complete a pre-candidature medical, psychological or any other assessments as prescribed in Regulation 2.3.2.4 (b)(i) as part of the candidature process if required? Yes/No

If no, please provide details.

If no, provide details

Referees

Provide the names and addresses of three referees from whom references will be sought by the Presbytery. At least one referee should be a person from within the Uniting Church (who is not your Minister), and at least one should be a person who is not a member of the Uniting Church from your recent work, education, or community involvement.

Referee 1:

- Name: Full Name
- Phone: Phone Number
- Address: Address
- Email: Email Address
- Relationship to You: i.e. Friend, Family member, etc

Referee 2:

- Name: Full Name
- Phone: Phone Number
- Address: Address
- Relationship to You: i.e. Friend, Family member, etc

Referee 3:

- Name: Full Name
- Phone: Phone Number
- Address: Address
- Email: Email Address
- Relationship to You: i.e. Friend, Family member, etc

Applicant's Declaration

I, Full Name
declare the following:

1. I accept Jesus Christ as Lord;
2. Within the limits of my knowledge, I accept the doctrine and disciplines of the Uniting Church in Australia as set out in the *Basis of Union* and as defined by the Assembly.
3.
 - (a) I accept the teachings of the Uniting Church in Australia concerning the Baptism of infants, as embodied and reflected in the *Basis of Union*, the Constitution, and the Regulations of the Uniting Church in Australia and relevant decisions of the Assemblies of 1982, 1985 and 1988. Yes No
 - (b) I am personally willing to baptise infants. Yes No
 - (c) I accept the Uniting Church in Australia's teaching that a person can be baptised only once and must not be knowingly rebaptised. Yes No
 - (d) I adhere to the teaching of the Uniting Church in Australia concerning the ordination of women. Yes No
 - (e) I am prepared to accept either a man or a woman as a colleague in ministry and/or be subject to the authority of such person. Yes No
 - (f) I am prepared to accept a person of different ethnic origin and cultural background as a colleague in ministry and/or be subject to the authority of such a person. Yes No
 - (g) I am prepared to accept the guidance, direction, and discipline of the Uniting Church and its appointed agencies and committees during my period of training Yes No
4. If accepted as a candidate, I will undertake such preparation for the ministry as may be determined by the relevant authorities of the Church;
5. During the period of my candidature, I will recognise the pastoral oversight of the Presbytery and the continuing review of my call to ministry;
6. I have read, and accept, the Code of Ethics and Ministry Practice for Ministers of the Uniting Church;
7. It is my intention to serve the Church in the ministry for which I have applied;
8. I understand that on completion of my studies there is no guarantee I will be ordained, nor given a placement;
9. I agree to respect the confidentiality of the selection process;
10. I agree to the Church obtaining any additional information about myself necessary to the determination of this application, including the release of information from police records;
11. To the best of my knowledge, the information I have supplied in this application is true and correct.

Signature

___/___/___
Date

Applicant's Personal Reflection

Attach a statement of no more than 2000 words describing the following.

- Tell us about your life story, including key phases in life and why they were significant for you.
- How has your faith developed, what have been the significant events in your spiritual journey, and the influences and resources (people, books, experiences etc) which have assisted your growth in faith?
- What are your primary understandings today about God, Jesus Christ, the Holy Spirit, the church, and living out your faith in the world?
- What do you see as the positive aspects of the *Basis of Union*, and areas that provide uncertainty or questions for you?
- When did you first sense you may be called to ordained ministry? Describe your sense of call to the ministry for which you are applying, the reasons and circumstances surrounding your decision to apply, and the reactions of others to your decision.
- What is your understanding of the ministry for which you are applying and what gifts do you believe you have for this ministry? What challenges do you think you may face in this ministry?
- What doubts and struggles have been part of your Christian journey and application to candidate?
- What are the most important sources of nourishment for you in your spiritual life?
- What strengths and challenges do you have in forming and maintaining human relationships?

Attach a second statement of no more than 200 words on your understanding of *The Code of Ethics and Ministry Practice*.