**FOR CHURCH OFFICE USE ONLY**

**Date received by PRC:** \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_

Date Profile was Filled in: \_\_\_/\_\_\_\_/\_\_\_

**CONFIDENTIAL**

## Ministry Leadership Profile

## For Ministry of Pastor

|  |  |
| --- | --- |
| Name: | Date of Birth: / / |
| Address: | |
| Contact Numbers: | Mobile: |
| Email: | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| YES |  |  | NO |  |

Are you a confirmed member of the Uniting Church?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| YES |  |  | NO |  |

Or, are you a confirmed member of another denomination?

If yes, in which Congregation/denomination? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

for how long? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| YES |  |  | NO |  |

Are you a permanent resident or Citizen of Australia?

|  |
| --- |
| ***Purpose****:*  *The purpose of this profile is to:*  *• provide an opportunity for potential ministry leaders to clarify their sense of identity, the*  *context in which they work best, their areas of giftedness where they can provide*  *leadership, and their priorities for ministry over the next five to ten years.*  *• provide information which will enable the Pastoral Relations Committee (\*PRC) and the*  *Interview Panel to consider the ministry leader’s gifts and experience to fulfill the role*  *being applied for.*  *• You are invited to share as much information as you are able in this format to*  *enable the Interview Panel to discern a matching of gifts, education, experience and*  *passion for a specific ministry position.* |

***This is not a public document. Every effort will be made to restrict its circulation to those who need to have access to it. A copy will be retained on your personal file within the Pastoral Relations office of the Presbytery of WA.***

**MINISTRY LEADERS NEED TO FILL IN SECTIONS 1 TO 8 WHICH INCLUDES THE SUMMARY PAGES**.

Boxes in the main profile can be expanded but you are asked not to expand boxes in the summary pages. When you have completed this profile, including the summary pages, please send it to the Chair of the Pastoral Relations Committee / appointed representative so that the Presbytery comments may be included.

## SECTION 1 - MINISTRY

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| YES |  |  | NO |  |

Have you previously served in a placement or ministry appointment as a Pastor?

## SECTION 2 - EDUCATION AND EXPERIENCE

**2.1 Present and Previous Ministry Roles**

|  |  |
| --- | --- |
| **Please list Roles (Current to Past)** | **Dates** |
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|  |  |
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**2.2 Other Relevant Employment or Experience (paid or voluntary) that has prepared you for ministry**

|  |  |
| --- | --- |
| **Details** | **Dates** |
|  |  |
|  |  |
|  |  |
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**2.3 Education**

|  |  |  |
| --- | --- | --- |
| **University, College or Institute** | **Degree/Diploma/Certificate** | **Year of Graduation** |
|  |  |  |
|  |  |  |
|  |  |  |
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**2.4 Continuing Education and Conferences in Ministry in the UCA:**

(List all continuing education programs, etc attended in the last two years)

|  |  |  |
| --- | --- | --- |
| **Course/Program** | **Year** | **Duration** |
|  |  |  |
|  |  |  |
|  |  |  |
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## SECTION 3 - REFLECTION ON MINISTRY

**3.1** **What areas of ministry have provided you with the greatest satisfaction in the past 3 years?**

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**3.2 What areas of ministry have provide you with the least satisfaction?**

|  |
| --- |
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## SECTION 4 - GIFTS, FORMATION AND INTERESTS

*To be completed by your Elder OR a colleague in ministry.*

**4.1** **Identify some of the gifts and skills of ……………………… (Name of ministry leader) which serve the church.**

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| --- |
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*To be completed by Ministry Leader*

**4.2 In your opinion, what are some of the gifts you bring to serve the church?**

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**4.3 List some of the significant steps or aspects of your call to ministry.**

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**4.5 Competencies - Please prioritise your areas of ministry from 1-7 (1 being your major area of interest).**

|  |  |
| --- | --- |
| 🞎 | Community Development |
| 🞎 | Education |
| 🞎 | Evangelism |
| 🞎 | Leadership |
| 🞎 | Pastoral Care |
| 🞎 | Organisation and Administration |
| 🞎 | Worship and Preaching |

**4.6 What aspects of Church life do you personally value most?**

*(tick up to 4 and answer in terms of your personal spiritual appreciation)*

|  |  |
| --- | --- |
| 🞎 | Sharing in Holy Communion, the Eucharist or the Lord’s Supper |
| 🞎 | Sermons, preaching or Bible Teaching |
| 🞎 | Traditional style of worship or music |
| 🞎 | Contemporary style of worship or music |
| 🞎 | Practical care of one another in times of need |
| 🞎 | Prayer ministry for one another |
| 🞎 | Bible study, prayer groups or discussion groups |
| 🞎 | Social activities or meeting new people |
| 🞎 | Ministry for children or youth |
| 🞎 | Wider community ministry |
| 🞎 | Social Justice |
| 🞎 | Reaching those who do not attend church |
| 🞎 | Openness to social diversity |
| 🞎 | Openness to spiritual diversity |
| 🞎 | Openness to faith diversity |
| 🞎 | Other (please elaborate below) |
|  |  |
|  |  |

## SECTION 5 - PERSONAL MINISTRY STATEMENTS

**5.1 Your understanding of mission**

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**5.2 Your primary theological values**

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|  |

**5.3 Your understanding of the gospel in ministry in the church and community**

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**5.4 Your understanding of (and personal style in) leadership as a ministry leader of the church**

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**5.5 Your approach to change and change management as a ministry leader of the church**

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**5.6 Your understanding of worship in the ministry of the church (include personal preferences in worship styles)**

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| --- |
|  |

**5.7 Your understanding of the role and use of the Bible in worship and ministry**

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**5.8 Your understanding of the role of the ministry agent in church administration and finances**

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**5.9 Your approach to time-management in ministry**

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**5.10 How you look after yourself in the context of a sometimes stressful vocation?**

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**5.11 Anything else about ministry that you want to offer?**

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## SECTION 6 - OTHER IMPORTANT INFORMATION

**6.1 Are you comfortable working with a Church Council as a member of the leadership team?**

(*Give examples if possible of the sorts of teams you have had experience in)*

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**6.2 What things beyond the church are you interested (and actively involved) in which bring you into contact with the wider community?**

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| --- |
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**6.3 What languages are you able to communicate in other than English?**

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**6.4 Professional Standards Training: -**

Have you attended a UCA Code of Ethics & Prevention of Sexual Misconduct training?

|  |  |  |  |
| --- | --- | --- | --- |
| 🞎 | Safe Church Training | YES 🞎 NO 🞎 | Date of Course: \_\_\_\_/\_\_\_\_/\_\_\_\_ |
| 🞎 | Code of Ethics Training | YES 🞎 NO 🞎 | Date of Course: \_\_\_\_/\_\_\_\_/\_\_\_\_ |
| 🞎 | Ethical Ministry Workshop | YES 🞎 NO 🞎 | Date of Course: \_\_\_\_/\_\_\_\_/\_\_\_\_ |

**6.5 Details of valid Screening Checks: -**

*(NB. a Working with Children Check will be required to work within the Uniting Church – Other checks may also be required)*

**6.5.1 National Police Check (Valid for 3 years)**

Date of Issue \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**6.5.2 Working with Children check (WWCC) (Valid for 3 years)**

Date of Issue: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expiry Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ID Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Has this been validated by the PRC?

|  |  |
| --- | --- |
| YES 🞎 NO 🞎 | Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ By whom: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**6.6 The Basis of Union, Polity and Ethos of the Uniting Church**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| YES |  |  | NO |  |

Have you attended training for the above as provided by CEDAL?

If yes, list courses and dates:

|  |  |
| --- | --- |
| Courses | Date |
|  |  |
|  |  |
|  |  |
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**6.7 Authorisation to Administer the Sacraments**

Have you been trained and authorised to administer the Sacraments of Holy Communion and Baptism in the Uniting Church in WA? If yes, state location and period of authorisation?

|  |  |
| --- | --- |
| YES 🞎 NO 🞎 | Date of Approval: \_\_\_\_/\_\_\_\_/\_\_\_\_ |

Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For what period: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## SECTION 7- REFEREES

*Please name three people from whom a confidential reference will be sought before an appointment is made (Please contact these people before you list them to ensure that they are willing to act as a referee. At least one of your referees should normally be from your current placement or employment body)*

|  |  |  |
| --- | --- | --- |
| **Name** | **Address/Email** | **Contact Number** |
|  |  |  |
|  |  |  |
|  |  |  |

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

SECTION 8 PRESBYTERY/SYNOD, BOARD OR AGENCY COMMENTS

Name of Ministry Leader: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ministry Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| YES |  |  | NO |  |

Does this profile match the intended position description (as attached)?

Can the presbytery confirm that the contents of this profile are an accurate reflection of the Ministry Leader? *(If not please specify how the presbytery opinion differs)*

|  |
| --- |
|  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| YES |  |  | NO |  |

Does the Presbytery wish to make any additional comments?

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| --- |
|  |

Presbytery Pastoral Relations Committee lead contact person:

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of approval of Profile by the Pastoral Relations Committee and forwarded to Placements: \_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Chairperson of PRC**.